

## **FoSCP AGM 2025 docs**

### **The Friends of Sutton Common Park : 27th Annual General Meeting**

To be held at Mid-day on Saturday 22nd November 2025 @ The Life Centre, parking at rear of building.

#### **Agenda**

1. Welcome by the Chairman
2. Apologies for absence
3. Minutes of last meeting (30/11/24) see attached.
4. Any Matters Arising
5. Chairman's Annual Report ( 2024-25) see attached.
6. Treasurers Report (2024-2025)
- NB Metro Bank introducing new charges report.
- Membership Report (2024-25)
- Annual Membership renewal 2026
- NB Please bring new £5 subs if possible or pay online.
7. Election of Officers
- (a) Chair (b) Vice Chair (c) Treasurer (d) Secretary
8. Election of Management Meeting ( Up to 12 members)
9. The Paddock ; Revised Descriptive Board (Ref : David W email 30/10/25)
- Invitation ; Christmas BBQ at Old Lodge Farm 13th Dec' 2025. 11-2-00pm It's a great chance to catch up with Sean & Damien, Cattle Graziers ( Plse reserve diary date)
- 10 New Nursery proposal ; Development Management Application Consultation update, issued 26/9/2025 and posted on the Parks Main Entrance.
- 11 AOB
- 12 Date of Next Meeting.

#### **Agenda item 3**

**The Friends of Sutton Common Park : 470 Sutton Common Road, Sutton, Surrey, SM3 9JN**

**Minutes 26th Annual General Meeting held on Saturday 30th November 2024 @ 2.00 pm. The Life Centre, Sutton, Surrey.**

#### **Agenda**

1. Welcome by the Chairman : Ray Leyden welcomed the following Committee Members in attendance, Stephen C Jarvis VC, Russell Bennett, Dave Morgan and Antonio Di Angelo. Ray also introduced our special Guests Local Ward Cllrs Rob Beck and Cumar Sahathevan. The Committee members gave them a very warm welcome.
2. Apologies for absence : Jean Haagman, Committee Member
3. Minutes of last meeting :The minutes of the last meeting held on Saturday 2nd December 2023 was tabled by the Chairman which was proposed by Stephen C Jarvis (Proposer) and seconded by Dave Morgan, ( Seconder) Adopted and approved in favor of the motion.
4. Any Matters Arising : Under item 10 AOB It was agreed that we would join "Community Action Sutton" as we had submitted a bid to them but they subsequently referred our bid to "Public Realm" so it was decided not to proceed with membership.

5. Chairman's Annual Report : Ray read out his Chairmans Report 2023-2024. In summary the Chairman acknowledged, On the back of the prestigious "Green Flag Award" for the Park we have had a very rewarding and industrious year. Our achievements have been a collaborative effort. In the spirit of co-operation a big thank you to the LBM Parks Team, our local Ward Councillors Rob and Cumar, Sutton Nature Conservation Volunteers, Pete & Jean Callaway for managing our web site and not forgetting our committee members and Supporters for their all year round support. The Chairman tabled his Report which was proposed by Stephen C Jarvis (Proposer) and seconded by Dave Morgan, ( Secondor) Adopted and approved in favor of the motion.

6. Treasurers Report/ Membership Report (2023-24) : The Treasurers Report & Membership Report 2023/2024 was tabled by our Treasurer Antonio Di Angelo which included the following :

1. AGM Treasurer's and Membership/GDPR report 2024
2. FoSCP Lloyd's Bank Ledger
3. FoSCP Membership Ledger
4. Current GDPR email list of members

The above reports was proposed by Stephen C Jarvis (Proposer) and seconded by Dave Morgan, (Secondor) Adopted and approved in favor of the motion. Antonio Di Angelo further advised that in his report and I quote, "Lloyds Bank have notified us that from January 2025 they will be charging a £4.25 monthly fee for the use of the Treasurers Account. This would result in an annual additional cost of £51. It is therefore proposed by The Treasurer that we move from Lloyds Bank to Metros's Bank Community Account which currently has no monthly fee as follows :

1. It is confirmed that the Committee has approved the switch from Lloyd's Bank Treasurer's Account to Metro Bank Community Account : "The agreement to open an account with Metro Bank"
2. The main signatory for the account will be the Treasurer (Antonio Di Angelo) and the alternate signatory will be the Chair (Ray Leyden). As with the Lloyd's Bank account, anyone signatory is required to operate the account with debit cards and full online banking access.

The Treasurer tabled his motion which was proposed by Stephen C Jarvis (Proposer) and seconded by Dave Morgan, (Secondor) Adopted and approved in favor of the motion. There is a Metro Bank located in the High Street in Sutton. It was agreed that the Treasurer and the Chairman would visit the branch to organize the transfer of the account. Action : ADA/RL

7. Election of Officers : Ray Leyden- Chair, Stephen C Jarvis- VC, Antonio Di Angelo - Treasurer, Secretary : Position - Open. The Chairman tabled a roll-over of the existing Officers in post which was approved and adopted by the meeting.

8. Election of Management Committee ( Up to 12 members) : Ray Leyden- Chair, Stephen C Jarvis- VC, Antonio Di Angelo - Treasurer, Secretary : Position - Open, Russell Bennett, Dave Morgan and Jean Haagman. The Chairman tabled a roll-over of the existing Committee who had agreed to serve another term which was approved and adopted by the meeting.

9. The Paddock proposal for Cattle Grazing to become Annual Event : It was proposed by David Warburton, LBS Senior Biodiversity Officer to have an Annual Grazing Event in the Paddock. The Chairman tabled the motion which was proposed by Stephen C Jarvis (Proposer) and seconded by Dave Morgan, (Secondor) Adopted and approved unanimously in favor of the motion. Action : RL

10 Development Management Application Consultation 11th Nov'24 Ref : New Nursery proposal :

The Chairman thanked Stephen for downloading the application and a copy was circulated for discussion by the meeting. The meeting was pleased to hear of the new proposal to reuse the former space now vacant. The meeting looked at the new site plan and discussed the following topics, General Parking, Dedicated parking spaces and Emergency Vehicle Access, Contractors Site Set-up conditions and the Nursery Boundary. Stephen also requested we should request a copy of the Planning Approval Conditions. Action : RL

11 AOB ; Ray reminded the meeting that we have kindly been invited to Sean's, Sussex Cattle Grazier Xmas BBQ at the Farm on Saturday 7th December 2024 @ 11.00 - 2.00 pm. RSVP to Downlands Grazing. Action: All

12 Date of Next Meeting : TBA  
Close

Post meeting : Photo session with our local Ward Councillors Rob Beck and Cumar Sahathevan to celebrate the new Green Flag awarded for the Park 2024-2025. Press release to be sent to the Sutton Guardian and South London Press. Action : RL

Signed .....  
Chairman Ray Leyden Treasurer Antonio Di Angelo

Date .....30th November 2024

### **Agenda item 5** **Chairmans Annual Report 2024 - 2025**

The first business priority of the year was to visit the Metro Bank in Sutton and open a new account which currently has no monthly fee. After 3 visits I am pleased to report, our Honorary Treasurer Antonio completed the formalities on the 28th January 2025.

This is going to be a busy year. At Local Committee meeting 4/2/25 we attended the meeting with Mark D and Sarah F who submitted £7k funding to improve drainage at the main Paddock entrance and the culvert in PROW40. This Flood Prevention Scheme was supported by our Local Ward Cllrs Rob Beck and Cumar Sahathevan at the meeting. Pleased to report 2 new Descriptive Boards Project have been approved by Local Committee and to be installed by Parks Biodiversity Team. On the 3rd April 2025 we had our 2025 Annual Walkabout with Sarah Fowler and notes of the site visit were issued 23/4/25 to all parties. The Walkabout has taken on a new importance in preparation for our 3rd Green Flag visit for period 2025/2026. Sarah F followed this preparation up with a Site Inspection with Idverdi Supervisor Phil Quirke and as reported in her email dated 9/5/25 she sent an attached SCP Site Inspection Report March 2025 which looked at work priorities which hopefully will be done in time for the Green Flag Inspection. Pleased to report Dawn Fielding, Friends Co-ordinator organised Students from Glenthorne High School on 29/4/2025 with a Community Day to help mulch the new hedge in the Paddock in time for the Green Flag visit.

The big day 21st May 2025 Green Flag Inspection has arrived. We were fortunate with the weather which showed off the Paddock in all its glory with its yellow bloom. The Parks had a good turn out with Sutton Officers Sarah Fowler, David Warburton, Bill W and the Friends Committee inc Stephen, Dave and Myself in attendance to greet the Inspector Ian Boulton (I.B) from Lambeth Council. David W gave a guided tour of the Paddock which got us off to a flying start and the Inspector took a photo of Dawns new boundary hedge. When we crossed over into the main Parkland it looked very impressive after the clean-up by Idverdi. Finally The Inspector was delighted to see the Green Flag certificate in the main notice board and the Green Flag flying ! Cattle Grazing : Meadow Month August - September 2025 It's been a very warm Summer

and the Cattle Graziers, lead by Sean Grufferty, Senior Grazing Officer erected an extra low voltage fence in The Paddock on Wednesday 13th August 2025 and the Sussex Cattle arrived on Thursday 14th August 2025 and they were housed in Pen 1. Later moved to Pen 2. We the Friends have been nominated as Stock Checkers and were provided with the Cattle Health and Stock Checking booklet. Steve Jarvis, VC Foscp has notified local Residents in Morden Way of their arrival via on their What's App Group. However due to a dry season the Cattle have been moved early on 9/9/25 as there isn't enough to sustain them. It's been an education for everyone. Sean the Senior Grazing Officer summed it up as another successful year! Further to an invite from Dawn F on the 23rd September 2025 we submitted a bid to the Veolia Sustainability Fund for new signage for the park, it addresses signage recommendations in the latest 2025 Green Flag Report to, "Monitor and upgrade or replace signage as required or as resources permit. Sutton Council and the Lawn Tennis Association gone into partnership with Refurbishment of our 3 public Tennis Courts. This year The Parks have invested in a new Highways Sign to guide newcomers to the park, a new tarmac path to the tennis courts and a brand new doorway with new gate access technology and booking systems. Also the Parks have made an enquiry to the Local Committee for 3 new park benches to improve User experience. On the 22nd October 2025 we attended LBS Friends Forum which showcased all work carried out by all the Groups, this included a talk by David W on biodiversity which inc our Paddock. Also we had a talk by Laura Collins, GoParks London Project Manager and we had an exploratory discussion on free banking facilities which are currently in decline. Stephen, VC organized a very successful Autumnal Community Bulb Planting Day on the 1st November 2025 with willing Volunteers in the Park mainly from Morden Way. The bulbs included Crocus and Tulips and they were supplied by Sutton Councils Neighbourhood Fund to help improve the Borough. We were fortunate with the weather and we are pleased to say that both our local Ward Councillors Rob Beck and Cumar Sahathevan rolled up their sleeves for the event which was enjoyable, fun and very successful"

We have also been advised by Sarah Folwer that the Green Flag inspectors have once again visited the Park facilities this year and **awarded us a new Green Flag 2025/2026** On Wednesday the 5th November 2025 Stephen, VC and Myself met Sarah Fowler, Contracts Manager for the Park and we raised the new Green Flag !!!

#### **Agenda item 6** Treasurers / Membership Report ( 2024/2025)

### **Foscp Treasurers Report – AGM 22nd November 2025**

(previous balance on 30th November 2024:   £76.58)

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Review and expenditure (2025):

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**We currently have a positive balance of £41.92.**

The main expenditure for the year has been the payment of £172.66 on 13th June 2025 to Pete for the FoSCP Go Daddy annual website hosting fee.

#### **Metro Bank Fees:**

Metro Bank are due to charge £3 monthly fees (plus VAT) for use of the Community Account on December 2025, unfortunately it seems all banks are charging now for use of the community accounts. This means our expenditure will be £38.40 in fees annually.

(Projected 2026 expenditure):

Annual website hosting of £172.66 plus inflation and the domain name renewal is due also (previously £25.98 in 2024).

Web hosting£172.66 plus inflation

Domain name£25.98 plus inflation

Bank fees£38.40

2026 expenditure total:£237.04

2025 Membership:

We currently have 30 members for 2025. We completed a successful reminder subscription drive earlier this year, some of the members from this year subscribed via the 2024 special offer so did not pay any subs for 2025.

Proposals:

- - 1. To consider free hosting services because the cost of Go Daddy will likely be £190.00 in 2026
  - 2. Keep the domain name renewal as it is around only £30 for two years.
  - 3. Or consider increasing the subs to £10/£15 in order to cover the additional costs if deciding to stick to the Go Daddy hosting.

Ray, Chairman

Foscp

Ends